



## POSITION VACANCY

**OPEN DATE:** May 14, 2009  
**CLOSE DATE:** OPEN UNTIL FILLED  
**FROM:** Human Resources Department  
Texas Mgt. Associates, Inc. (TMA)  
**SUBJ.:** Employment Opportunity at TMA. – San Antonio Corporate Office  
**POSITION:** Quality Assurance Specialist II

**ANNOUNCEMENT:** TMA is currently seeking a qualified applicant to fill the following full-time, professional position: **Quality Assurance Specialist II**. This position is critical to our Quality in the Manufacturing and Engineering Division. Persons interested in this position will be hired as a Full-Time, Non-Exempt employee at a competitive hourly wage and benefits package.

*Duty Hours will be Monday – Friday, 8:00am-5:00pm with one (1) hour for lunch. Positional duties may require evenings and weekends.*

### POSITIONAL REQUIREMENTS:

**EDUCATION:** Associate's Degree in Electronics Technology or equivalent field.  
**CERTIFICATIONS:** IPC Certifications for High Reliability Soldering and Cable Assemblies/Wiring Harnesses.  
**EXPERIENCE:** Two (2) to ten (10) years related experience and/or training.  
**LOCATION / DIVISION:** Corporate Office / Manufacturing and Engineering Directorate  
**ADDRESS:** 7001 Fairgrounds Parkway  
San Antonio, Texas 78238

**BASIC FUNCTION:** This position works in concert with Manufacturing, Engineering, and Quality Assurance departments as well as customers and suppliers to ensure the quality and safety of outgoing product. Must be able to effectively communicate / interact with all levels of employees. Knowledge of MIL Standards, Technical Data Packages, Customer Specifications, ISO Standards, generally accepted practices and procedures for electronic assemblies and cable/wire harnesses and general quality system concepts are essential. The Quality Assurance Specialist will be responsible for all corrective / preventive action systems within the company. Recommendations may be made to all levels of management concerning improvements of manufactured products, the overall quality system, and general operations as a result of the Quality Management System. OTHER DUTIES AS REQUIRED AND ASSIGNED.

### REPRESENTATIVE DUTIES:

- Participation with production, engineering, and other activities in developing plans and procedures for assuring the quality and reliability of products.
- Reviewing work instructions, technical data to identify characteristics critical to product acceptability, and providing inspection and test procedures.
- Monitoring quality of materials and supplies required to support production activities.
- Monitoring programs for controlling the accuracy of test and measuring equipment.
- Analyzing quality data to detect unsatisfactory trends or conditions and weaknesses in the quality system.
- **IMPORTANT: This position may require a security clearance or background investigation. Applicant selected may be subject to a government security investigation.**

### ABOUT TMA:

Texas Mgt. Associates, Inc., (TMA) is a SBA-certified Small, Disadvantaged Business (SDB). Since 1990, TMA has provided a wide range of high quality technical, program management, engineering, manufacturing, and logistics services to the U.S. Government and private industry. TMA has emerged as a preeminent source for specialized products and professional services that cover the spectrum of disciplines relating to installation, acquisition management, engineering, systems design/development, and manufacturing.

Please forward your resume via mail to: Texas Mgt Associates, Inc.

Human Resources Department  
RE: Director, Manufacturing and Engineering  
7001 Fairgrounds Parkway  
San Antonio, TX 78238

**NO PHONE CALLS PLEASE**

**OR** email to: [dbeckwith@t-m-a.com](mailto:dbeckwith@t-m-a.com) or fax to 210.673.3622.