



Texas Mgt. Associates, Inc.  
7001 Fairgrounds Parkway  
San Antonio, TX 78236  
Mail: 210/673.8422  
Fax: 210/673.3622

## ELECTRONIC PAYMENT (ACH) ENROLLMENT

To be more efficient and environmentally responsible Texas Mgt. Associates, Inc. is switching to electronic vendor payment for all invoices. Payment terms for all vendors enrolled in this program will remain Net 30. As a result of this change, payment terms will change to Net 45 days for any vendor not enrolled in the Electronic Invoice Payment program. Please provide your company accounts receivable information to become enrolled into the Electronic Invoice Payment program.

### Accounts Receivable Contact Information

Vendor Name: \_\_\_\_\_

Accounts Receivable Contact Name: \_\_\_\_\_

Accounts Receivable Contact Phone: \_\_\_\_\_

Accounts Receivable Contact Email: \_\_\_\_\_

Name of Banking Establishment: \_\_\_\_\_

Account Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

To help conserve our environment Email your invoices to [ap@t-m-a.com](mailto:ap@t-m-a.com)  
Please email this form to [ap@t-m-a.com](mailto:ap@t-m-a.com), fax 210/673.3622, or mail to:

Texas Mgt. Associates, Inc.  
Attn: Accounts Payable  
Corporate Accounting Office  
7001 Fairgrounds Parkway  
San Antonio, TX 78238-4541

Thank you,

Roy C. Trudeau  
Chief Financial Officer





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San Antonio, TX 78236  
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## ELECTRONIC INVOICE PAYMENT ENROLLMENT

To be more efficient and environmentally responsible Texas Mgt. Associates, Inc. is switching to electronic vendor payment for all invoices. Payment terms for all vendors enrolled in this program will remain Net 30. As a result of this change, payment terms will change to Net 45 days for any vendor not enrolled in the Electronic Invoice Payment program. Please provide your company accounts receivable information to become enrolled into the Electronic Invoice Payment program.

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Accounts Receivable Contact Name: \_\_\_\_\_

Accounts Receivable Contact Phone: \_\_\_\_\_

Accounts Receivable Contact Email: \_\_\_\_\_

Name of Banking Establishment: \_\_\_\_\_

Account Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Please email this form to [ap@t-m-a.com](mailto:ap@t-m-a.com), fax 210/673.8422, or mail to:

Texas Mgt. Associates, Inc.  
Attn: Accounts Payable  
Corporate Accounting Office  
7001 Fairgrounds Parkway  
San Antonio, TX 78238-4541

Thank you,

Roy C. Trudeau  
Chief Financial Officer



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